

## Requesting the Exercise of Data subject's Right

This document is provided for the convenience of Data subject to notify MSIG Insurance (Thailand) Public Company Limited ("MSIG") regarding the request to exercise the rights of the Data subject as stipulated in the Personal Data Protection Act B.E. 2562 ("PDPA") and under the MSIG's privacy policy. For the consideration of Data subject's request, the Data subject and/or the Requester agrees to provide the following information and supporting document (if any) to MSIG:

### Part 1 Information of the Requester

- **In the case that the Data subject is the Requester.** Please provide the following information:  
Full name \_\_\_\_\_  
ID number \_\_\_\_\_  
Contact address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email (if any) \_\_\_\_\_
- **In the case that the Data subject is not the Requester.** Please provide the following information:  
Information of the Requester  
Full name \_\_\_\_\_  
ID number \_\_\_\_\_  
Contact address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email (if any) \_\_\_\_\_

### Information of the Data subject

Full name \_\_\_\_\_  
ID number \_\_\_\_\_  
Contact address \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email (if any) \_\_\_\_\_



เอ็ม เอส ไอ จี ประกันภัย

บริษัท เอ็ม เอส ไอ จี ประกันภัย (ประเทศไทย) จำกัด (มหาชน)
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www.msig-thai.com

Reason and necessity that the Requester must act on behalf of the Data subject:

Horizontal lines for text input.

Remark: Please attach the power of attorney together with this document as an evidence to confirm, the Requester is the person who have the right to act on behalf of the Data subject. In the event that there is no power of attorney present, MSIG reserves the right to consider the request and may refuse such request.

Part 2 Information of the Data subject's Rights

- The status of the Data subject that exists with the Company
[ ] Job applicants [ ] Employee [ ] Former employee
[ ] Insured [ ] Beneficiary [ ] Policy payer
[ ] Business partner [ ] Employees of business partner companies
[ ] Other ( please specify )
Type of the Data subject's Rights that would like to request
[ ] Right to access personal information
[ ] Right to obtain a copy of personal data
[ ] The right to request disclosure of the acquisition of personal data without the consent of the Data subject
[ ] Right to withdraw consent (applicable only if you have given your consent to MSIG)
[ ] Right to rectification or keeping the information up to date
[ ] Right to delete or destroy personal data
[ ] Right to suspend use of personal data
[ ] Right to transfer personal data
[ ] Right to object the collection, use or disclose personal information
[ ] Right to request the processing of personal data to be correct, be up to date, be completed and does not cause misunderstandings
[ ] Other related complaints



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Please provide the details of above request:

Example

- Please send a copy of my claims under policy no..... to the insurance company name ..... (specify the full name of insurance company)
- I would like to obtain a copy of my claims under policy no..... relating to the car accident happened on date.....

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**Remark:** Please provide the detail of the request as much as possible. Therefore, MSIG can consider the request properly and in accordance with wishes of the Data subject. MSIG reserves the right to consider the request to exercise the rights of the Data Subject as appropriate and in accordance with the criteria as specified by MSIG. The Data Subject may need to bear the reasonable costs for such request.

**Part 3 Notification of the MSIG’s Consideration**

Thank you for the information and supporting documents (if any) that provided to MSIG for consideration. MSIG will consider the request and notify MSIG’s consideration to the Data subject or the Requester within 30 days or within the period specified by law (depending on the case) through the contact information specified in Section 1, except where necessary, for example, the Data subject request to use the right more than 1 type, the need to request additional information from the Data Subject or the Requester, MSIG may extend the period for notifying its consideration 30 days or not more than the period specified by law (depending on the case), in such event, MSIG will notify the extension period to the Data subject or the Requester through the contact information specified in Section 1 as well.

MSIG reserves the right to deny the request of the Data subject, which may include but not limited to the following cases:

1. MSIG does not have the personal information of the Data subject.
2. MSIG received unclear or incomplete information resulting MSIG unable to consider the request of the Data subject.
3. MSIG cannot contact the Data subject of the Requester in the event that additional information is requested.
4. MSIG is unable to act in accordance with the wishes of Data subject due to legal requirements or regulations.
5. MSIG has grounds for denying the request of the Data subject under the PDPA or other applicable laws.

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The Data subject and/or the Requester hereby confirms and certifies that the information and all supporting documents (if any) provided to MSIG under this document are true, correct, complete, and valid. The request to exercise the rights of the Data subject under this document is legitimate and in accordance with the wishes of the Data subject. If there are damages incurred due to the execution of the rights of the Data subject under this document without the fault of MSIG, the Data subject and/or the Requester will be solely responsible for such damages and allow MSIG to exercise both civil and criminal legal rights, including claiming damages arising from the actions of the Data subject and/or the Requester (if any).

I have read and understand all contents as stated in this document and signed.

Signature \_\_\_\_\_ The Data Subject/Requester  
Full Name ( \_\_\_\_\_ )  
Date \_\_\_\_\_

For further inquiries regarding the request for the exercise of Data subject's right, please contact MSIG's Personal Data Protection Officer as follows:

Email [dpo@th.msig-asia.com](mailto:dpo@th.msig-asia.com)

Postal MSIG's Personal Data Protection Officer (MSIG's DPO)  
MSIG Insurance (Thailand) Public Company Limited, 15th Floor  
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